

College Essay Academy Internship

826 Boston recruits a group of enthusiastic, dedicated interns for the fall, spring and summer semesters. Interns will work individually and collectively with each other, our staff of nine full-time employees, and a large group of volunteers.

College Essay Academy Interns join 826 Boston's Programs Team, supporting staff in developing the curriculum and corresponding measures of success, recruiting students, and leading small-group workshops for an intensive 1-week College Essay Academy serving 45-50 Boston Public Schools students at the end of July. Following the Academy, the intern will work closely with the Education Director to measure the short-term outcomes of the Academy, as well as develop systems that will allow 826 Boston to collect long-term outcomes down the road.

This is an opportunity to leverage change through a high-impact program. The personal statement is more than an essay: it is the place where students get to tell their story and stand apart from other applicants. In addition, this is an opportunity to get experience in creative arts education, learn about the day-to-day operations of a small non-profit, and join the network of national 826 chapters while building job skills, advancing your resume, and acquiring excellent references. Applicants must be over the age of 18 but need not be currently enrolled in an academic program.

College Essay Academy Interns commit to 16 hours per week of unpaid work for a minimum of three months. Named one of GOOD magazine's "30 Places We Want to Work," 826 Boston is a vibrant work environment, bustling with staff, interns, students, and volunteers.

About 826 Boston:

826 Boston is a nonprofit youth writing and publishing organization that empowers traditionally underserved students ages 6-18 to find their voices, tell their stories, and gain communication skills to succeed in school and in life. 826 Boston is part of a national network of youth writing centers, founded by the award-winning author Dave Eggers. Since opening in 2007, 826 Boston has delivered its free youth writing and tutoring programs to over 16,000 students and has been recognized by *The Boston Globe* as one of the best places in the city to volunteer. 826 Boston's youth writers have published their work in *The New York Times*, *The Boston Globe*, and in numerous award-winning 826 Boston books, including *A Place for Me in the World*, which was hailed as a "triumph of middle school education" by *The Boston Globe*.

826 Boston is an equal opportunity employer committed to being a multicultural organization. Candidates from diverse backgrounds are encouraged to apply. For more information, please visit <http://www.826boston.org>.

Our ideal candidate has:

- Enthusiastic belief in the mission of 826 Boston as evidenced by a passion for writing and working with youth
- Strong written and verbal communication skills
- Strong organizational skills and the ability to multi-task
- Attention to detail that is deeply rooted and includes the ability to check your own work.
- Proven track record or collaboration/teamwork
- Leadership background that includes taking a project from beginning to end
- Perseverance and ability to push through challenges, as evidenced in life, academics, leadership or work experience

What you'll do:

- Support Programs staff in developing a workshop-style personal statement curriculum and corresponding measures of success
- Work with the Education Director to create a system to measure the outcomes of the College Essay Academy program
- Co-develop and lead trainings about the workshop model and tutoring model for volunteers
- Work with students in developing personal statements in small groups and in workshop format

Estimated start date is in June

Application Instructions: Please send a résumé, cover letter and two references to “volunteer@826boston.org” with the subject line “College Essay Academy Internship.” References can submit their recommendation using our [online recommendation form](#). Applications will be reviewed by 826 Boston on a rolling basis. If you have any questions, please contact our volunteer department at volunteer@826boston.org.