



## 826 Boston High School Writers' Room Internship

Named one of GOOD magazine's "30 Places We Want to Work," 826 Boston is a vibrant work environment, bustling with staff, interns, students, and volunteers.

High School Writers' Room Interns join 826 Boston's Writers' Room Team at our high school partner schools, the Jeremiah E. Burke, the John D. O'Bryant School of Math and Science, Boston International Newcomers Academy, or the Edward M. Kennedy Academy for Health Careers. There, they will become an integral part of students' writing journeys. In addition to supporting students and teachers with writing instruction, each intern will also have **the opportunity to pitch and actualize a long-term project**, which they will lead with the mentorship of a staff supervisor. In the past, Writers' Room Interns have chosen to start journalism clubs, lead a literary magazine, or develop websites as their long-term project.

This is an opportunity to learn about the day-to-day operations of both a nonprofit and a high school, while **building instructional and other job skills, advancing your résumé, and acquiring excellent references**. In addition, interns will participate in **specialized trainings** each semester, focused on growing specific professional skills such as public speaking or résumé writing.

Applicants must be over the age of 18 but need not be currently enrolled in an academic program. The High School Writers' Room Internship is an **unpaid** opportunity, and has a flexible commitment of 8-16 hours per week for a minimum of four months. Interns traditionally serve in the fall (September through December), spring (January through April), or summer (May through August). **Interns may have the option to work remotely in the Spring, 2021.**

### About 826 Boston:

826 Boston is a nonprofit youth writing and publishing organization that empowers traditionally underserved students ages 6-18 to find their voices, tell their stories, and gain communication skills to succeed in school and in life. Our services are structured around the understanding that great leaps in learning can happen with one-on-one attention and that strong writing skills are fundamental to future success.

With this understanding in mind, we provide after-school tutoring, field trips, creative writing workshops, in-school tutoring, help for English Language Learners, and in-depth publishing projects. 826 Boston is part of a national network of youth writing centers, founded by the award-winning author Dave Eggers. Since opening in 2007, 826 Boston has delivered its free youth writing and tutoring programs to more than 22,000 students and has been recognized by *The Boston Globe* as one of the best places in the city to volunteer. 826 Boston's youth writers have published



their work in *The New York Times*, *The Boston Globe*, and in numerous award-winning 826 Boston books, including *A Place for Me in the World*, which was hailed as a “triumph of middle school education” by *The Boston Globe*. In 2014, the 826 network garnered the American Literacy Prize from the Library of Congress for its pioneering work to eradicate illiteracy in the United States.

826 Boston is an equal opportunity employer committed to being a multicultural organization. Candidates from diverse backgrounds are encouraged to apply. For more information, please visit <http://www.826boston.org>.

**Our ideal candidate has:**

- Enthusiastic belief in the mission of 826 Boston as evidenced by a passion for writing and working with youth.
- Strong written and verbal communication skills.
- Strong organizational skills and the ability to multitask.
- The ability to take direction, seek counsel when needed, proactively identify needs and opportunities, and propose programmatic innovations.
- Experience teaching or working in urban and/or underserved communities preferred.
- Proficiency in Spanish, Cape Verdean or Haitian Creole preferred, but not required.

**What you’ll do:**

- Identify and lead a long-term project focused on expanding the capacity or program offerings of the Writers’ Room.
- Tutor students in the Writers’ Room and support them on writing assignments.
- Assist Writers’ Room Coordinators with projects as requested, which includes, but not limited to writing new posts for blogs, updating writing resource materials, or shopping for new furniture for our space.
- Support after school clubs such as Slam Poetry at the O’Bryant, Yearbook Club at BINcA, and literary magazine.

**Application Instructions:** Please send a résumé, cover letter, and two letters of recommendation to [intern@826boston.org](mailto:intern@826boston.org) with the subject line **“HS Writers’ Room Internship.”**

The ability to complete internships remotely will be determined by early December based on programmatic needs. Please indicate any limitations you have for either in-person or remote availability in your application.

In lieu of two recommendation letters, references can also submit our [online recommendation form](#). Applications will be reviewed by 826 Boston on a rolling basis.