



826 Boston STEM Literacy Special Projects Internship

About the Opportunity

The **STEM Literacy Special Projects Interns** will work alongside the **Director of Programs and Community Engagement** to advance 826 Boston's strategic priority to increase the quality and quantity of **STEM-focused writing programming**. Beginning in the 2016-17 school year, in response to a growing demand from school and community partners, 826 Boston began adapting existing programs to support student writing and communications in the Science, Technology, Engineering, and Mathematics (STEM) fields. 826 Boston believes that writing well is essential in any field, but is currently overlooked and under-resourced in the STEM fields, and therefore writing across the curriculum is a focus in our programs.

This is an opportunity to learn about the day-to-day operations of a non-profit while **making connections, building job skills, advancing your résumé, and acquiring excellent references**. In addition to developing resources already identified as needed by the 826 Boston team, each intern will also have **the opportunity to pitch and actualize a long-term project**, which they will lead with the mentorship of the STEM Literacy Specialist.

Applicants must be over the age of 18 but need not be currently enrolled in an academic program. The STEM Literacy Special Projects Internship is an **unpaid** opportunity, and has a flexible commitment of 8-16 hours per week for four months. Interns traditionally serve in the fall (September through December), spring (January through April), or summer (May through August). Schedule arrangement is flexible and will be discussed during the application process. This position may be eligible for a Federal Work Study partnership at some schools. If you receive Federal Work Study, please let us know, and we can try and work with your school to provide compensation.

A note about operations during the pandemic: 826 Boston is currently operating all of our programs virtually. While we do not yet know when we will return to in-person operations, candidates for this position should be prepared to work all or part of their hours at 826 Boston's physical location(s).

Mission:

826 Boston is a nonprofit writing, tutoring, and publishing organization where students in grades K-12 and beyond can share their stories, amplify their voices, and develop as leaders in school and in life.

What you'll do:



- Observe a variety of STEM-focused writing programming across 826 Boston’s Writers’ Rooms and Egleston Square Writing and Tutoring Center to gather best practices and areas for growth.
- Research best practices for STEM literacy education at the K-8 and high school levels.
- Develop workshop curriculum focused on STEM-writing instruction in both academic and creative genres that can be implemented through 826 Boston’s Writers’ Rooms and Egleston Square Writing and Tutoring Center.
- Develop resources to support 826 Boston’s pilot Boston Public Schools Science Fair Writing Support programming.

Skills and experiences:

826 Boston recognizes that impostor syndrome and the confidence gap might prevent some applicants from applying. Few candidates will have all of the relevant experience listed below, but 826 Boston is committed to assessing candidates with transferable skills and a willingness to be trained for this role.

- Enthusiastic belief in the mission of 826 Boston as evidenced by a passion for writing and working with youth.
- Strong written and verbal communication skills.
- Strong organizational skills and the ability to multitask.
- The ability to take direction, seek counsel when needed, proactively identify needs and opportunities, and propose programmatic innovations.
- Background in the field(s) of Science, Technology, Engineering, and/or Math (STEM) and their intersections with writing preferred.
- Experience teaching or working in urban and/or underserved communities preferred.
- Proficiency in Spanish, Cape Verdean or Haitian Creole preferred, but not required.

Application Instructions: Please complete the [826 Boston Internship Application](#) and upload your résumé, cover letter, and two letters of recommendation. In lieu of two recommendation letters, references can also submit our [online recommendation form](#).

Applications will be reviewed by 826 Boston on a rolling basis. If you have questions or would like to check on the status of your application, please contact intern@826boston.org.

About Us

826 Boston is part of a national network of youth writing centers, co-founded by the award-winning author Dave Eggers and educator Nínive Calegari, that were named in GOOD Magazine’s “30



Places We Want to Work.” Since opening in 2007, 826 Boston has delivered its free youth writing and tutoring programs to more than 29,000 students and has been recognized by *The Boston Globe* as one of the best places in the city to volunteer. 826 Boston’s youth writers have published their work in *The New York Times*, *The Boston Globe*, and in numerous award-winning 826 Boston books, including *A Place for Me in the World*, which was hailed as a “triumph of middle school education” by *The Boston Globe*. In 2014, the 826 network garnered the American Literacy Prize from the Library of Congress for its pioneering work to eradicate illiteracy in the United States.

826 Boston Diversity, Equity, and Inclusion Statement

At 826 Boston, we honor and actively work toward diversity, equity, and inclusion (DEI) across our organization. We are committed to centering the voices of the students who we serve, to creating inclusive spaces, and to incorporating feedback from our community into our decision-making processes. Our DEI lens is always evolving through the courageous conversations in which we participate and the relationships that we build through our work and service. We strengthen our cultural competency through experience, training, and feedback, which informs the development of all new organizational practices and goals and the evaluation of all existing procedures.

826 Boston is dedicated to providing a platform for student advocacy through writing and publishing opportunities. In our work and mission, we are committed to dismantling white supremacy culture by recognizing that we are complicit in systems of racism and oppression. We will work to hold ourselves accountable in addressing these harmful structures and behaviors. To learn more about our DEI Action Plans across the organization, [please click here](#).